



5300 San Dario #505 \* Laredo, Texas 78040 \* Mall Del Norte (956) 728-0404

\*\*\*\*\* Important: please read and fill out application carefully\*\*\*\*\*

\*\*Volunteers Under the age of 18 must submit application with letter of recommendation from a school sponsor, teacher or administrator as a reference\*

\*\*Volunteers over the age of 18 must submit application with an official Police background check\*

\*\*Volunteers are required to submit \$6.50+tax for an Imaginarium t-shirt that is required for work use.

It is the Imaginarium of South Texas Policy to make such checks as deemed appropriate on the suitability of any volunteer for the important responsibility of work involving children. It is our policy to treat volunteers with all of the consideration given professionals. All information provided by you is confidential and will be used solely for the purpose of assisting in providing you with the best volunteer experience possible.

Name: \_\_\_\_\_

Last

First

Middle

Address: \_\_\_\_\_

Street

City

State

Zip Code

Home Phone#: \_\_\_\_\_ Cellular/ Pager #: \_\_\_\_\_

Work#: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Driver's License:  Yes  No License #: \_\_\_\_\_

Parent Contact: \_\_\_\_\_

Phone #: \_\_\_\_\_ Work#: \_\_\_\_\_ Cell/Pager#: \_\_\_\_\_

Hobbies: \_\_\_\_\_

Previous Volunteer Experience: \_\_\_\_\_

Have you ever been arrested for a criminal offense? Excluding minor traffic violations or an offense finally settled in a Juvenile Court or under a Welfare Youth Offender Law. If YES, please explain: \_\_\_\_\_

School Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Please list two references (no family members):

1. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_

2. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_

## Museum Policies

The Imaginarium of South Texas, Inc. depends on the assistance of volunteers. The job of volunteers and employees are to create a safe hands-on learning environment for our children and guests by working together.

Volunteers are expected to comply with all rules and regulations given by Imaginarium. Duties for Employees who work on the floor at the Museum are equally distributed with volunteers. The Imaginarium of South Texas reserves the right to dismiss any volunteer if at any time policies and duties are disregarded.

Some days the Museum has very little guests. If business is too slow, Museum employees and/or management may ask a volunteer to come back at a later time. It is best for volunteers to call the Museum to see if we have space available for them to volunteer before coming in.

The Imaginarium of South Texas is not responsible for any lost or stolen items. Therefore, volunteers are not to leave any personal belongings in any area of the Museum not designated by Museum management.

The Imaginarium of South Texas facilities and/or special events are not to be treated as social events. Volunteers are not to socialize. Volunteers may interact with other volunteers, employees, and guests in a producing manner. Employees may give volunteers verbal notice when too much socializing is going on and may also ask a volunteer to leave if verbal notice is disregarded.

Volunteer meetings are held regularly. Volunteers will be informed of meeting dates. Volunteer handbooks are given during volunteer meetings. Volunteers may request handbooks at any time.

I have read and understood all that is in this application. I understand that by signing I agree to abide, without reservation, by all policies that are set forth in this application and by The Imaginarium of South employees.

**If volunteer is under 18 years of age, parent signature is required.**

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**Volunteer Signature**

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**Parent Signature**